



## ***Kyrene de los Cerritos***

### ***PTO General Meeting***

***November 15<sup>th</sup>, 2012***

### ***Meeting Minutes***

---

#### **CALL TO ORDER:**

- ◆ Meeting was called to order by Marcy Theisler, President, at 3:30 pm
- ◆ In attendance were the following PTO Members:

**Marcy Theisler – President**

**Allie Schenach – Vice President**

**Chylon Brigham – Financial Secretary**

**Wendy Lathrop - Hospitality**

**Lori Geisen – Volunteer Coordinator**

**Josh Magdziarz – Treasurer**

**Erica Rathje – Hospitality**

**Brad Mooneyhan – Communications**

**Nikki Dranias – Secretary**

#### **Treasurers Report:**

Josh reported that we have a current balance of \$26,405.25

- Fall book fair in line with what we expected
- Pumpkin walk we did more income than what was planned. We made \$258 on pizza sales.
- *Motion: Brad Mooneyhan made a motion to increase the Pumpkin @alk expense line by \$200 in order to pay Gilbert \$150 for his services. Lori Geisen seconded the motion.*
- Fundraisers are going well. We earned \$200 from Sweet Tomatoes.
- Entertainment books is closed out and taken care of. We had one \$30 check that bounced and we wrote it off as an expense. We made significantly less than we had planned. It was suggested that we only do every other year since many of the coupons are good for quite a while.
- Going well with Safeway proceeds.
- \$584.20 came in for Boxtops
- We have an outstanding request for 5<sup>th</sup> Grade and a subscription request for 3<sup>rd</sup> grade for Scholastic news at \$536.26
- *Brad motioned that we override the 30 day subscription expense line. Allie seconded the motion. (This is so that we can give them money for the above.)*

### Miscellaneous:

Walmart gave \$50 to each of our teachers in gift cards. They did this because Josh M.'s mom works in HR and the school that won it wouldn't call them back so he asked if they would give it to our school.

Email from Emily Mazer – Can PTO fund their team to attend Common Core Standards Training. They're on Career Ladder so they will be partially funded. 4 teachers will be attending. They need \$450 for the remaining funds. This money can come out of Teacher Development Line in budget.

### Fundraising:

- Family Nights - November - Panda Express is done, the numbers aren't in. Amy R. is in charge of December. The contact for knowing the implementation process for Family Night is Allie S.
- Chylon and Lori got a quote on a Banner for Family Fun Nights. One of the quotes is for \$220 to screen print.
- *Brad motioned that we get a banner for Family Fun Night not to exceed \$200. Allie seconded the motion. Majority in agreement.*
- Cookie Dough - We're over the \$12K mark and money is still being collected. Teachers will now have to dress up as punk rockers and lip synch. We get 40% of that. Erica needs volunteers on Dec. 11<sup>th</sup> to distribute.
- Fun Run is on Dec. 18<sup>th</sup>. Lori & Janet are co-chairing. Letter will be sent home next Wednesday. The proceeds of this will be going into a sun shade structure going out into the field.
- Popcorn Sales – We've all been so busy that we're tabling this until the new year.

### Events:

- Gift of Time - Lori is spearheading this. Volunteers are needed to come in to wrap gifts on Thursday, Dec. 20<sup>th</sup>.
- Holiday Meal for Teachers - Wendy & Erica heading up. It's currently scheduled as Dec. 21. They'll get it catered.
- Turkey Trot is next Wednesday. We need volunteers from 10am – noon. Kids will bring their own water this year. Mrs. Martin will have us pass out oranges.
- Winter Wonderland – Will take place on Dec. 6<sup>th</sup> from 5:30 to 8pm. We will have kids wear their pajamas. We will have the following: cupcake decorating, craft-making, Mr. G. DJ-ing, Hot Cocoa, Photo Opportunity, Vendor Boutique, and Pizza/Water snack.

### Communication:

- Janie will be in charge of Beep Beep. Parents had asked to put it in the Beep Beep on what we've made on Family Fund Night and other fundraisers. (Janie will get that information) There was a discussion on if really need the Beep Beep since it's redundant with all the listserv emails going out.
- Janet's in charge of Facebook for PTO.

Student Directories – Amy R. needs to update us (absent). We won't be doing the directories this year due to technical difficulties.

Volunteer Coordinator – She needs information for Winter Wonderland.

Yearbook:

- Need to have contest completed for cover design sometime in December. Only Fifth-graders are taking part. This needs to be submitted to Dorian in January. We can give them a Flyer to do this. Chylon B. is spearheading this.
- Janet M. recommends not to pre-sell yearbooks.

Meeting adjourned @ 4:25