



Kyrene de los Cerritos

PTO Meeting

December 4, 2012

Meeting Minutes

CALL TO ORDER:

◆ Meeting was called to order by Marcy Theisler, President, at 9:05am.

◆ In attendance were the following:

Marcy Theisler – President

Amy Richardson – Historian

Allie Schenach – Vice President

Chylon Brigham – Financial Secretary

Lori Geisen – Volunteer Coordinator

Josh Magdziarz – Treasurer

Erica Rathje – Hospitality

Brad Mooneyhan – Communications

Nikki Dranias – Secretary

Janet Mooneyhan

Wendy Lathrop – Hospitality

Bradlee Reginald

Darcy DiCosmo – Principal

Janie Miller - Communications

Kyrene Foundation Resource Center - Janet Mooneyhan – The Kyrene Foundation supplies food, clothing and toiletries for families in need. There are 450 families homeless in our district alone. There are 8,000 students on free or reduced lunches and ,6000 families in our district making less than \$25K a year. The aste of Kyrene is their big kickoff fundraiser and tickets for this event are \$50 per ticket. Janet has purchased a table and bought tickets for teachers this year. She’s requesting that we submit an item for the silent auction. She suggested maybe a printer or a bicycle. She’s selling raffle tickets and would ask that someone does that on behalf of Cerritos. It’s kind of a competition between each school as far as who sells the most tickets. The raffle tickets are sold for \$10 a ticket and \$2 per ticket will go to your child’s classroom. The raffle prize will be trip to Disneyland or SeaWorld with the second prize being courtside Suns’ tickets.

Marcy made a motion to purchase an item not to exceed \$200 to donate to the Kyrene Foundation Resource Center out of the miscellaneous budget. Erica seconded the motion. Majority voted yes for it.

BUDGET:

Cookie dough money came in and we made almost \$14K and expensing \$8K back to the vendor. We're \$6K on the plus side.

Safeway is doing well and we received \$700. Last year checks were in \$200-400 range so we're doing better this year.

Expenses update - Teacher Grant Checks will be cut in January and that'll be offset by our Fun Run money. Not much POD money has hit yet. We had NSF item come back for \$26 for the cookie dough fundraiser and that's the second time that's happened this year. Activity on the budget has been slow since November.

Janie had a question about School Cents. We're no longer doing it, but we may want to do it next year. It's Chandler Mall and surrounding area. We turn in our receipts and tell them the school and they track which school spends the most.

Housekeeping for budget:

Brad made a motion that \$52.40 is available for Pumpkin walk to extend past 30 day limit. Allie seconded.

Brad made a motion that \$54.44 is available for hospitality for conferences in October to extend out beyond 30 day limit. Allie seconded

Brad made a motion that \$11.13 is available for the PTO Meet and Greet to extend over 30 day limit. Amy seconded

Darcy asked if PTO would sponsor Lighthouse status T-shirts for the whole staff. It could come out of the staff special request line. If we can get a list of how many to order and what sizes, Bradley can coordinate with Sydney to get working on the design. We've already approved this for teachers so now we need to approve it for the cost for all of the staff at the next meeting once we figure out the price. Bradlee and Sidney will coordinate this.

OLD BUSINESS:

Family Dinner Night -We received \$66.40 from Papa Murphy's as Wendy informed us. Loco Patron is coming up on Sunday night (football night) as per Amy's update and they will be giving us 15% of sales from Cerritos patrons from 5-9pm.

Cookie Dough Fundraiser – We're fine with volunteers for distribution.

Audit – Our contact said that they didn't forget about us but they need to finish it by the end of the year.

EVENTS:

Fun Run – (Lori & Janet) Pep Rally kick off is on Friday. The representatives are coming at 1:30 and the rally will last about 50 minutes. This Thursday they'll do the teacher meeting at 3pm. Correspondence needs to go out to parents by Friday stating how much money will be going back to the school for the sake of transparency. If parents don't want to support the Fun Run, then they can make a donation directly to the school.

Gift of Time – (Lori) - She has 7 volunteers for this. \$250 on the budget, but we already have some wrapping paper, tape and scissors from last year.

Holiday dinner for Teachers – (Erica and Wendy) This takes place on Thursday, Dec. 20th. They'll have it available from 10am-1pm. The volunteers contributing a dessert for this event are: Chylon, Nikki, Allie, Janie, Marcy and Bradlee.

Winter Wonderland - Volunteers are looking good. Lori is waiting to hear back from Key club members and they'll be here the whole time. Our setup is at 2:45 and Darcy will relocate Kids Club. The Cub Scouts are helping as well. We have 10 vendors. They all signed a contract that they'll have items there for cash and carry. This is in lieu of our Holiday Boutique. Amy needs to get a map to Gilbert for table set-up.

MEMBER UPDATES:

Communications: Janie Miller is in charge of Beep Beep. Mr. G. will help get it going. Brad recommends starting from scratch. Susan Kovaks was the last person to head the Beep Beep. Amy would like a recurring announcement in Beep Beep regarding yearbook photo contributions containing a place where parents can upload photos. She can get a draft within a day to Marcy if we get everything to her tonight so we can have it out for all the events this week.

Directories – (Brad) Make sure incoming board is up to speed on having all teachers use the same format for directory.

Janie ran down the list of items to include in our Beep Beep and they are as follows : A letter from Marcy, Winter Wonderland, Lunch on the Lawn, Fun Run, End-of- year Tax Credit donations, Gift of Time, Lighthouse Award, Box Tops for Education and shopping online, Yearbook pre-orders, Fundraising numbers, Family Dinner Night, Shopping @ Fry's, Safeway etc. , and Spiritwear order form.

Spiritwear – we're totally out of the magnets for cars and Bradlee and Sydney will decide if we'll continue.

Yearbook – (Amy) There's a place where parents can upload photos online and upload to a folder. It prompts them to tag their photos too. We're good for volunteers signing up to do pages.

Special Project - Sunshade for playground/field- Marcy has contacted 3 different sunshade vendors and none have called her back yet. She hopes to get us an update in January. Sharon Schramm suggested that we start to ask at the district office regarding the placement of the shade structure. She did the previous one and was able to negotiate a good price.

Teacher Gift Cards - The money will come out of Staff appreciation. We had said \$25 per staff member. Everyone is full-time except for Michelle Lamp. Amy will purchase the \$25 gift cards for all staff. This is in lieu of the Turkeys that we typically do for staff around Thanksgiving. Marcy will get a list from Darcy on the complete Staff. We plan on the following amounts for Fry cards: teachers \$25, staff \$20, and part-time staff \$15. These get distributed at the dinner on the 20th.

Meeting adjourned at 10:25 am.