



## **Kyrene de los Cerritos Leadership Academy**

### **PTO General Meeting Minutes**

**Date: 4/14/2015**

**Call to Order:** A General PTO Meeting of the Kyrene de los Cerritos Leadership Academy was held in the library on April 14, 2015. The meeting convened at 7:05 pm with President Shannon Smith presiding and Amy Perciballi as Secretary.

**Members in Attendance:** The following board members were present: Shannon Smith, Jessica Harris, Tracy Jelenik, Jane Miller, Jen Metzger, Valerie Godwin, and Amy Perciballi, and a quorum was present.

**Minutes:** Minutes of 3/17/2015 meeting read and accepted.

#### **Officer's Reports**

**President:** Shannon Smith:

20th Anniversary Gift: The PTO funded garden project is near completion. New planting beds have been created for growing fruits and vegetables. Citrus trees were planted as well. The project is currently coming in at \$12.6k, which is below the budgeted amount of \$14k. Darcy showed pictures of the project before, and after it was completed. Block pillars and PVC pipe are located at each planting bed to indicate what is being grown. Irrigation and drainage installed allows air and water and will prevent a proliferation of weeds. Redwood around each bed can easily be replaced as needed. Matthew's bench has been restored and desert landscaping occupies space around the beds. Three teachers have volunteered to help with the garden next year and planting will begin in Fall 2015.

**Secretary:** Amy Perciballi:

Family Dinner Nights: Checks were received from the following FDN events: Clothes Minded \$100, Water and Ice \$153. April FDN will be held at Perfect Pair on April 28 and last all day.

**Treasurer:** Tracy Jelenik:

The combined current balance in checking and saving is \$51,951.16. Final numbers for the carnival are not yet available. There is still \$1900 available for

charitable gifts. \$3300 is still available to special area teachers (art, PE, etc), \$2400 is available for staff special requests, and \$1100 for teacher development. Funds not used in this school year will be carried over and applied to next year's budget. To date, no income has been received from Box Tops.

**Communication:** Jane Miller:

The latest edition of the Beep Beep will go out within the next week. The ordering process for school supply kits will begin soon and there is a possibility of adding a Teacher Workroom kit that would fund supplies needed for the teacher's workroom. Cost of this kit would be around \$20. Parents may submit cash or check to the PTO through May 18 and after that may go online until May 29 to order a kit for next school year. EPI sends free marketing materials, a sample kit, and a \$200 bonus.

**Principal's Report:** Darcy DiCosmo

Students have achieved the first bubble gum award for books read, and are now reaching for a new goal of 10,000 minutes read.

A reminder that the district won't help fund the garden, so the PTO garden club will have to fund any plants and seeds needed. Currently there is \$200 in the budget for this line item and it was suggested to get as much donated as possible.

The front office will be closed for remodeling over the summer.

Sarah Collins will not be returning to Cerritos next year and the district will assign her replacement. Mr. Pysner is taking a job as a science teacher in Chandler and Mrs. Ringo will be taking next year off to have her baby and be with her family.

**Old Business**

**Spring Carnival:** Amy Huffman: Overall, the carnival went well. Although the carnival is not designated as a fundraiser, it is likely to make money and possibly next year should be changed in the budget to reflect this status. The raffle brought in \$3000 and sponsorships totaled \$3200. Estimated profit for this year's event will be around \$4500. It was suggested that next year's event be scheduled to coordinate with other schools' events as much as possible, and to try to cross promote with other schools and their carnivals/festivals.

**Fifth Grade Party:** Brandye Billeter: The day of the party, May 19th, will kick off with a pancake breakfast through Southwest Food Services. The afternoon party will include dodge ball, photobooth, Water and Ice and snacks, and a Just Dance party in the Music

room coordinated by Dr. Lamp. The committee is still searching for economical choices for t-shirts and bandanas.

**Teacher Appreciation Week:** Cindy Westlund: There are a total of 88 teachers and staff who will be celebrated this week. Each student has been asked to create a letter to teachers and staff that will be included in baskets for them and given out on "Thankful Thursday." Students have also been asked to make posters of gratitude and appreciation. Fourth and fifth grade students will hang these in the main hallway the Friday before Appreciation Week. Each teacher and staff member will be receiving gift cards and candy, chosen from their specified favorites they were asked to name on a survey they filled out earlier this month. Through donations and the amount budgeted for this amount, they will be fed breakfast and lunch each day of the week. Volunteers are still needed to help set up the food each day.

### **New Business**

2015/2016 PTO Board Executive Board Elections: Shannon Smith: Shannon motioned that the names of Board members proposed for 2015/2016 be approved as presented. The motion was seconded and approved unanimously. Shannon presented Jessica with a copy of Robert's Rules of Order for Dummies. Jessica will send a welcome letter to the new board and check the calendar for dates for an officer's retreat. Jane submitted a copy of a PTO structure change that would include more people and put support teams in place for each board position. Shannon recommended that each board position have a backup person.

### **Announcements**

Next meeting is May 12, 2015 at 7:00pm in the Library.

**Meeting Adjourned At:** 8:35pm

**Minutes Compiled By:** Amy Perciballi

**The foregoing minutes were approved by the Executive Board on 5/11/2015**

**Amy Perciballi, Secretary**