

Notes from PTO Executive Meeting
Tuesday, August 11, 2009
8:08 am - 9:50 am

Attendance: entire board (except Sharon & Amy Smith)

First item discussed: Teacher rep. Nancy McGilvra let everyone know that the teacher rep. job will be split three ways this year. The three teacher reps will be Nancy McGilvra, Nancy Corrion and Linda Wolf (only Nancy McGilvra in attendance this morning).

Darcy gave a front office update. All is going well in the newly remodeled office with the exception of the PA system. It still has some bugs in it but should be fully operational by the end of the day or tomorrow.

MYTN -- went exceptionally well. For the first time, the PTO sold cookies & water. We sold \$177 worth and spent a total of \$92.00 on the product.

Spirit Wear sold roughly \$1,900 worth of product and Yearbook sold about \$2,300 worth of 2009 - 2010 yearbooks.

Budget: went over Sharon's budget philosophy as explained (quite well) by Joan Sample. Joan Doherty countered that she interpreted the budget a different way. She felt that the PTO should only encumber what it needs for the first month of so of the following school year plus 30% (which equals about \$13,000). Joan's perspective is that we should spend the money that our parents donate via fund raisers in that particular school year -- and not hold it over to the next school year.

With that, the board decided to reinstate \$5,000 as follows:

Staff Special Request goes from 0 back up to \$2,500

Staff Appreciation Week goes from \$1,500 back to \$2,500

Hospitality goes from \$2,500 to \$3,000

Special Projects goes from \$7,000 to \$8,000 (the extra \$1,000 is to pay for lunch during one of the full day seminars for the teachers & staff).

Joan Doherty made the motion to pass the budget with these modifications

Mayme McDonald seconded that motion

The motion passed

Frances Brakebill says the following committees don't have chair people yet:

Art Masterpiece

Dad's Club

School Store

Cookie Dough

Fall Fundraiser (that just changed, Andrea Cordero will do it)

Sock Hop
Ice Cream Social
Square 1 Art

Susan Kovacs talked about the school web site having a link to the Beep Beep so parents have another way of getting our monthly newsletter!

School Cents -- Stephanie will attend the kick off meeting on 8/12/09 and will run the fund raiser this year.

Fall Carnival: Janet Mooneyham will use the same vendors as last year since that carnival was the best one yet! We will also invite "Water & Ice" to be part of the event.

Escrip: Mayme said it wasn't a huge success at MYTN, but she is determined to get more parents to sign up during curriculum night. The board discussed having a contest for the children to get them to turn in their escrip forms. It was decided that since curriculum night happens for two nights in a row, we will have our teachers tell parents that any child who turns in their forms by Friday, August 21st will get a ticket for a prize at the school store. Any class who gets all of its forms turned in will get additional recess time. Mayme McDonald will work on making up the tickets and getting the prizes.

Erica Riordan talked about the new nurses office and how there isn't enough privacy in the room for children who are sick. The curtain that was installed does not cover the entire entry space. Joelle Green asked that the PTO purchase a partition for her to place in the open area permanently. She found one she likes at Pier One for \$117.00.

Joan Doherty made a motion to purchase the screen out of the "Staff Special Request" fund.

Janet Mooneyham seconded the motion.

The motioned passed.

Darcy talked about the "Leader in Me"/"7 Habits" seminar the teachers and staff will attend this fall. She said that the first full day of the seminar (Oct. 19) is a staff development day -- so the teachers are required to be on campus all day anyway. For that reason, she would like to be able to provide lunch for everyone on that one day.

On Oct. 21st, the staff will attend the seminar for a half day (after school)

On Saturday, Oct. 24th, the seminar will run for the full day -- but since Darcy can't require the staff to actually attend on a Saturday, she's not entirely sure how many will be able to show up. She is going to ask those who attend to bring their own lunch that day.

Erica Riordan says she is going to sign Cerritos up for the "Terracycle" program. The program gives schools 2 cents for every Capri Sun juice container mailed to them. Erica got the approval from Darcy to put a trash receptacle in the lunch room that will be specially marked for Capri Sun containers. Erica will try to get a few parents to be in charge of collecting the containers and mailing them in.

Maria Riggs will continue to collect the Nestle Pure Life water labels for Cerritos. That program allows you to purchase items for your school after collecting a set amount of water labels. After our collection last year, the PTO was able to get a brand new soccer ball for every grade level, plus some orange safety cones (all free!).

The board discussed the school directories and agreed that we all missed not getting one last year. Susan Kovacs suggested that we take copies of all of the "class directory" forms from our teachers -- and turn those into our school directory. Stephanie Hayden mentioned that some parents want to be in the class directory, but not the school directory. The board decided that the teachers will announce to parents on curriculum night that anyone listed in the class directory will also be listed in the school directory unless the teacher is notified that certain families would like to be excluded. Darcy said she would let the teachers know about this new plan.

Susan's idea is to keep the family listings by class -- and just bind them together via the print shop.

The board agreed and also agreed that we should sell the directories for \$2.00 each. The goal is to have them finished and ready to go home by the fall carnival. Janet Mooneyham suggested that we sell them at the fall carnival.

Meeting adjourned at 9:50 am

Stephanie Hayden (note taker for Sharon Schramm)
8/11/09